


General Packaging Guidelines*



Here are some general guidelines on how to package your items for safe transit during small package shipping. **PARCELS WITH INSURANCE MUST MEET THE CARRIER'S GUIDELINES TO ENSURE COVERAGE.** In some cases, more packaging might be needed. If you have any questions or need assistance, please ask for help.

- *Make sure your box is large enough to put sufficient packaging around all sides of the item(s). 2-5 inches depending upon the weight and fragility of the item(s). Some items may need to be double boxed.*
- *Use a sturdy box with flaps intact. Our boxes are between 200 – 275 lb. Bursting Test.*
- *Bubble Wrap all breakable, fragile, or glass items.*
- *Use enough cushioning between items (bubble wrap or polyfill), to ensure the item(s) do not shift when you shake the box. Bubble Wrap and Polyfill are used to absorb shock and vibration during transit. Newspaper, clothing, blankets, and pillows are not proper cushioning materials.*
- *Parcel must be able to withstand a 4-foot drop.*
- *Use strong tape that is designed for shipping.*
- *Cover sharp or protruding edges with taped corrugated panels or pads.*
- *Don't pack heavy items with delicate items.*

If you don't feel a parcel is properly prepared for transit, ask us for assistance.
If a parcel is not packed properly, the carrier can refuse to honor a damage claim.

* These are just general packaging guidelines. If you need to package an item and require advice, please ask us for assistance. All parcels we package meet our carriers' packaging guidelines.

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